



The Annual General Meeting of Groam House Museum will be held on

**Thursday 3 December 2020 at 7.30pm.**

**This meeting will be held over Zoom, in view of the current Covid-19 restrictions.  
Contact [doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org) if you plan to attend.**

#### **Agenda**

The agenda for the meeting is as follows:

1. Welcome and Apologies
2. Minute of 2019 AGM - To approve the minute of the previous AGM, 15th November 2019
3. Reports - To receive and note the Company's Accounts and the Report of the Trustees for the year ended 31st March 2020
4. Trustees standing down, under the three-year rule in our constitution:  
  
Doug Maclean, Barbara Cohen (These Trustees may be re-elected for a further 3-year period)
5. Trustees standing down other than under the three-year rule - None
6. Candidates proposed as new Trustees
7. Independent reviewer of the company accounts - To re-appoint Tim Wickens, F.C.A.M.Sc, Chartered Accountant, Fortrose as Independent Examiner
8. AOCB - Any Other Competent Business

Members unable to attend the AGM through Zoom may vote on any or all of the resolutions by proxy. Please contact the Secretary for details by email ([doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org)) or in writing to Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.

Other documents will shortly be available for reference on the website, [www.groamhouse.org.uk](http://www.groamhouse.org.uk)

- Members' extract of Accounts for 2019/20
- Minute of the 2019 AGM

If you wish to propose an individual for election as a Trustee, please send details of the nomination together with the nominee's agreement to the nomination, prior to the meeting. Address for sending details – [doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org) or Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.

Best wishes

Doug Maclean, Chair

Groam House Museum

Scottish Charitable Incorporated Organisation SC 004435

Registered office: Groam House Museum, Rosehaugh Estate, Avoch, IV9 8RF