



Dear Member

The Annual General Meeting of Groam House Museum will be held on

Thursday 1 December 2022 at 7.30pm.

It will be held over Zoom. To use Zoom, you do not need to download any software, just copy the link below into your web browser

<https://us02web.zoom.us/j/87060883081?pwd=QSt3am9CakFPcDA3d0VxVTJ1YURldz09>

or search for "Zoom – Join a meeting" on your browser and enter the details Meeting ID: 870 6088 3081 Passcode: 410033

Agenda

The agenda for the meeting is as follows:

1. Welcome and Apologies
2. Minute of 2021 AGM - To approve the minute of the previous AGM, 9 December 2021
3. Reports - To receive and note the Company's Accounts and the Report of the Trustees for the year ended 31st March 2022
4. Proposed change to the Constitution to relax the restriction on the number of years that can be served by a Trustee (see detail at end of Agenda)
5. Trustees standing down, under the three-year rule in our constitution: Sylvia MacDonald and Richard Hotchkiss. These Trustees may be re-elected
6. Candidates proposed as new Trustees - Alastair Morton
7. Plans for the future
8. Independent reviewer of the company accounts - To re-appoint Tim Wickens, F.C.A.M.Sc, Chartered Accountant, Fortrose as Independent Examiner
9. AOCB - Any Other Competent Business

Papers for the meeting will be made available before the meeting on the website,

<https://groamhouse.org.uk>

- Members' extract of Accounts for 2021/22
- Trustees' report for 2021/22
- Minute of the 2021 AGM

Agenda item 4: Proposed change to the constitution:

Existing clause 61:

A person who has served on the Board for a period of three years shall automatically vacate office. Optionally the person may serve one further year, and then not be eligible for re-election until a further year has elapsed.

Proposed revision to clause 61:

A person who has served on the Board for a period of three years shall automatically vacate office. Optionally the person may, if so willing, be re-elected to serve for a further three years, and thereafter may be re-elected on an annual basis.

Reason for revision – to ease the difficulty of finding and recruiting suitable Trustees.

Voting by Proxy

Members unable to attend the AGM through Zoom may vote on any or all of the resolutions by proxy. Please contact the Chair for details by email (doug.maclean@groamhouse.org) or in writing to Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.

If you wish to propose an individual for election as a Trustee, please send details of the nomination together with the nominee's agreement to the nomination, prior to the meeting. Address for sending details – doug.maclean@groamhouse.org or Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.

Best wishes

A handwritten signature in black ink, appearing to be 'DM', with a long horizontal flourish underneath.

Doug Maclean, Chair
Groam House Museum
Scottish Charitable Incorporated Organisation SC 004435
Registered office: Groam House Museum, Rosehaugh Estate, Avoch, IV9 8RF