



Dear Member

The Annual General Meeting of Groam House Museum will be held on

**Wednesday 13 December 2023 at 7.30pm.**

It will be held over Zoom. If you wish to participate please contact [doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org) to request a link.

### Agenda

The agenda for the meeting is as follows:

1. Welcome and Apologies
2. Minute of 2022 AGM - To approve the minute of the previous AGM, 1 December 2022
3. Reports - To receive and note the Company's Accounts and the Report of the Trustees for the year ended 31st March 2023
4. Trustees standing down and re-election  
  
Doug Maclean and Barbara Cohen will be standing down under the rule that one third of trustees are required to stand down each year, but may offer themselves for re-election.
6. Candidates proposed as new Trustees
7. Plans for the future
8. Independent reviewer of the company accounts - To re-appoint Tim Wickens, F.C.A.M.Sc, Chartered Accountant, Fortrose as Independent Examiner
9. AOCB - Any Other Competent Business

Papers will be made available before the meeting on the website, <https://groamhouse.org.uk>

Best wishes

Doug Maclean, Chair  
Groam House Museum

Scottish Charitable Incorporated Organisation SC 004435

Registered office: Groom House Museum, Rosehaugh Estate, Avoch, IV9 8RF

### **Voting by Proxy**

Members unable to attend the AGM through Zoom may vote on any or all of the resolutions by proxy. Please contact the Chair for details by email ([doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org)) or in writing to Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.

If you wish to propose an individual for election as a Trustee, please send details of the nomination together with the nominee's agreement to the nomination, prior to the meeting. Address for sending details – [doug.maclean@groamhouse.org](mailto:doug.maclean@groamhouse.org) or Doug Maclean, 12 Viewfield Street, Nairn, IV12 4HW.